## January 2025

Mon	Tue	Wed	Thu	Fri	Sat	
30	31	1	2	3	4	5
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2
3	4	5	6	7	8	9
end of the c <b>1 REMINDER:</b> period. (5 C. Today marks (5 C.F.R. § 26 <b>10 REMINDEI</b> disclosure re received suf <b>15 DUE TO A</b> employees, responsibility or new supe to ensure co procedures <b>15 REMINDEI</b> their agency Governmen <b>30 DUE TO A</b> during the for employee h	alendar year. Today marks F.R. § 2634.31 the beginnin 534.908(a)) <b>R</b> : Today is the ports. OGE m ficient information <b>GENCY ETHIC</b> any office that of conductiin rvisors must superpliance and have been im <b>R</b> : By today, O y's compliance t Act. (5 C.F.R <b>GENCY ETHIC</b> ourth quarter of as been gran	byees are req (5 C.F.R. § 263 the beginning 0(a)) g of the annu e deadline for ay decline to ation to certify <b>S OFFICIALS TO</b> at is not under ing initial ethic ubmit a writter d confirmation plemented. ( DGE will send y the with their fin . § 2638.108 (a <b>S OFFICIALS TO</b> of CY 2024 mu ted an extens C.F.R. § 2635.	38.307 (b), 5 C. g of the annua al confidentia OGE's certific certify any 20 r the report. <b>DDAY:</b> By toda the supervisio s training or iss n summary of p n that there is 5 C.F.R. § 2638 ear-end statu iancial disclos )(11)) <b>DDAY:</b> Any em- ist submit their ion. Remembe	F.R. § 2638.30 al public finan al financial disc ation of 2024 24 annual rep ay, in an agen n of the DAEC suing notices th a reasonable 8.105(b)(4), 5 (c s letters to ag ure responsibi- aployees with Form 601 to t	8(b)) cial disclosure closure report public annua port for which abort for which basis for cond C.F.R. § 2638.3 ency heads re ilities under the legal expense the agency, u	e reporting ing period. I financial OGE has not or more in delegated e employees established cluding the stablished cluding the stablished stablished cluding the stablished stab

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## February 2025

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24	25	26	27	28	1	2	
3	4	5	6	7	8	9	

**3 DUE TO OGE TODAY:** The Annual Agency Ethics Program Questionnaire is due to OGE today. (5 C.F.R. § 2638.207(a), (PA-24-04))

**18 DUE TO AGENCY ETHICS OFFICIALS TODAY:** All annual confidential financial disclosure reports are due to agency ethics officials today, unless a filer has been granted an extension. Remember to document the extension. (5 C.F.R. § 2634.201(g), 5 C.F.R. § 2634.903(a), 5 C.F.R. § 2634.903(d))

**REMINDER:** Unless further information is being sought, agencies should review and certify confidential financial disclosure reports within 60 days of receipt. (5 C.F.R. § 2634.605(a))

### March 2025

Mon	Tue	Wed	Thu	Fri	Sat	Sun	Notes
24	25	26	27	28	1	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
31	1	2	3	4	5	6	

**31 REMINDER:** The October 1, 2024 – March 31, 2025 period for reporting payments of travel accepted from non-federal sources ends today. Agencies should begin to prepare their 1353 travel reports. Agencies may use either the <u>OGE Form 1353</u> or the <u>Standard Form (SF)</u> <u>326</u>. (31 U.S.C. § 1353(d)(2)(B))

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## April 2025

Mon	Tue	Wed	Thu	Fri	Sat	Sun	Notes
31	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
			21	20	20	27	
28	29	30	1	2	3	4	
5	6	7	8	9	10	11	

**30 DUE TO AGENCY ETHICS OFFICIALS TODAY:** Any employees with legal expense funds open during the first quarter of CY 2025 must submit their <u>Form 601</u> to the agency, unless the employee has been granted an extension. Remember to document the extension. (5 C.F.R. § 2635.1007(a), 5 C.F.R. § 2635.1007(c), 5 C.F.R. § 2635.1007(e)).

## May 2025

N	/lon	Tue	Wed	Thu	Fri	Sat	Sun	Notes
	28	29	30	1	2	3	4	
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	12	13	14	15	16	17	18	
	19	20	21	22	23	24	25	·
	26	27	28	29	30	31	1	
	2	3	4	5	6	7	8	

**15 DUE TO AGENCY ETHICS OFFICIALS TODAY:** All annual public financial disclosure reports are due to agency ethics officials today, unless a filer has been granted an extension. Remember to document the extension. (5 C.F.R. § 2634.201(a), 5 C.F.R. § 2634.201(g))

**19 DUE TO AGENCY ETHICS OFFICIALS TODAY:** All annual confidential financial disclosure reports from filers granted a 90-day extension are due to agency ethics officials today. (5 C.F.R. § 2634.903(d))

**REMINDER:** Unless further information is being sought, agencies should review and certify public financial disclosure reports within 60 days of receipt. (5 C.F.R. § 2634.605(a))

**31 DUE TO OGE TODAY:** The 1353 travel report for payments of travel accepted from non-Federal sources is due to OGE today. Agencies must submit either a positive or a negative report. Agencies may use either the <u>OGE Form 1353</u> or the <u>Standard Form (SF) 326</u>. The 1353 travel report should cover the period of October 1, 2024 – March 31, 2025. Please submit reports to <u>1353travel@oge.gov</u>. (31 U.S.C. § 1353(d)(2)(B))

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## June 2025

Mon	Tue	Wed	Thu	Fri	Sat	Sun	Notes
26	27	28	29	30	31	1	
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16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	1	2	3	4	5	6	

**16 REMINDER:** The late filing fee now applies to annual public financial disclosure report filers who did not submit their reports to agency ethics officials, unless the filer has been granted an extension. Remember, checks should be made payable to the U.S. Treasury. (5 C.F.R. § 2634.704)

**30 DUE TO AGENCY ETHICS OFFICIALS TODAY:** All annual public financial disclosure reports from filers granted 45-day extensions are due to agency ethics officials today. (5 C.F.R. § 2634.201(g))

Today is the last day for filers to request an additional 45-day extension to the public financial disclosure deadline. Remember to document the extension. (5 C.F.R. § 2634.201(g))

# July 2025

Mon	Tue	Wed	Thu	Fri	Sat	Sun	Notes
30	1	2	3	4	5	6	
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21	22	23	24	25	26	27	
28	29	30	31	1	2	3	
4	5	6	7	8	9	10	

**1 DUE TO OGE TODAY:** Agencies must submit a letter to OGE stating whether agency components currently designated should remain designated for purposes of 18 U.S.C. § 207(c). Agencies need not submit a letter if their agency currently has no designated components and they do not wish to request the designation of any component. (5 C.F.R. § 2641.302(e)(2))

**30 DUE TO AGENCY ETHICS OFFICIALS TODAY:** Any employees with legal expense funds open during the second quarter of CY 2025 must submit their Form 601 to the agency, unless the employee has been granted an extension. Remember to document the extension. (5 C.F.R. § 2635.1007(a), 5 C.F.R. § 2635.1007(c), 5 C.F.R. § 2635.1007(e)).

**31 REMINDER:** The late filing fee now applies to annual public financial disclosure report filers who were granted 45-day filing extensions but have not submitted their reports to agency ethics officials. Remember, checks should be made payable to the U.S. Treasury. (5 C.F.R. § 2634.704)

### August 2025

Mon	Tue	Wed	Thu	Fri	Sat	Sun	Notes
28	29	30	31	1	2	3	
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11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29	30	31	
1	2	3	4	5	6	7	
<b>14 DUE TO A</b> from filers gro (5 C.F.R. § 26	anted second	<b>S OFFICIALS TO</b> d 45-day exter	DDAY: All ann hisions are due	ual public finc to agency e	ancial disclosu thics officials t	re reports oday.	

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## September 2025

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15	16	17	18	19	20	21	
22	23	24	25	26	27	28	
29	30	1	2	3	4	5	
							1

**16 REMINDER:** The late filing fee now applies to annual public financial disclosure report filers who were granted second 45-day filing extensions but have not submitted their reports to agency ethics officials. Remember, checks should be made payable to the U.S. Treasury. (5 C.F.R. § 2634.704)

**30 REMINDER:** The April 1, 2025 – September 30, 2025 period for reporting payments of travel accepted from non-federal sources ends today. Agencies should begin to prepare their 1353 travel reports. Agencies may use either the <u>OGE Form 1353</u> or the <u>Standard Form (SF)</u> <u>326</u>. (31 U.S.C. § 1353(d)(2)(C))

### October 2025

Mon	Tue	Wed	Thu	Fri	Sat	Sun	Notes
29	30	1	2	3	4	5	]
6	7	8	9	10	11	12	
13	14	15	16	17	· 18	19	<u> </u>
20	21	22	23	24	25	26	
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27	28	29	30	31	1	2	
3	4	5	6	7	8	9	

**13 DUE TO OGE TODAY:** By today, OGE generally expects agencies to finalize work and transmit to OGE the 2025 public financial disclosure reports of PAS, DAEO, and other filers whose reports are required to be forwarded to OGE for review and certification. (5 C.F.R. § 2634.602(c)(1), 5 C.F.R. § 2634.605(a))

**30 DUE TO AGENCY ETHICS OFFICIALS TODAY:** Any employees with legal expense funds open during the third quarter of CY 2025 must submit their <u>Form 601</u> to the agency, unless the employee has been granted an extension. Remember to document the extension. (5 C.F.R. § 2635.1007(a), 5 C.F.R. § 2635.1007(c), 5 C.F.R § 2635.1007(e)).

## November 2025

Mon	Tue	Wed	Thu	Fri	Sat	Sun	Notes
27	28	29	30	31	1	2	
3	4	5	6	7	8	9	
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17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
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employees n annual finan <b>13 DUE TO O</b> financial rep to OGE for re <b>30 DUE TO O</b> federal source report. Agen travel report	GE TODAY: By orts of PAS, D. eview and ce GE TODAY: Th ces is due to C cies may use should cover	in a filing posi- e report. (5 C. / today, agen AEO, and oth rtification. (5 C ne 1353 travel DGE today. Ag either the OC	ition for 61 da F.R. § 2634.204 cies should he er filers whose C.F.R. § 2634.6 report for pay gencies must <u>SE Form 1353</u> April 1, 2025	ys or more to 4(a), 5 C.F.R. § ave transmitte reports are re 02(c)(1), 5 C. yments of trav submit either or the <u>Standa</u> - September 3	dar year. Reme be required to 2634.903(a)) ed to OGE all 2 equired to be F.R. § 2634.605 rel accepted f a positive or c <u>rd Form (SF) 3</u> 30, 2025. Pleas	2025 public forwarded 5(a)) from non- a negative 26. The 1353	

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## December 2025

Mon	Tue	Wed	Thu	Fri	Sat	Sun	Notes
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15	16	17	18	19	20	21	
22	23	24	25	26	27	28	-
29	30	31	1	2	3	4	·
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period, exce "Positions He (5 C.F.R. § 20 Today mark (5 C.F.R. § 20 Today is the	ept for the rep eld Outside th 634.310(a)) s the end of th 634.908(a)) deadline for	ts the end of the periods orting periods e U.S. Govern ne annual cor completion of 308(b). (5 C.F.	s for "Agreem ment," which nfidential finan	ents and Arra continue up t cial disclosure s training for e	ngements" ar to the date of e reporting pe	nd filing. riod.	

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### <u>\*</u>2025

#### Ethics Documents Requiring Submission to OGE

This <u>webpage</u> provides a list of documents that agency ethics officials are required to submit to OGE, along with instructions, templates or forms for submission, related guidance, and the legal authority. Agency ethics officials should contact their OGE Desk Officers whenever they have questions about how to submit materials to OGE.